

**COURSE SCHEDULE – JANUARY – JUNE 2007**

Courses to be presented: *BRC Global Standard – Food BRC Standard - Packaging BRC Storage and Distribution- BRC Hazard Analysis Critical Control Point - ISO 22000 ISO 9001:2000 (QMS) - ISO 10002 Quality Management –Customer Satisfaction - ISO 14001*

*For more info contact: meera@pdcasolutions.co.za or info@pdcasolutions.co.za, or you can click on our "contact us" page.*

<b>COURSE</b>	<b>DATE 2007</b>	<b>VENUE</b>
<b>BRC GLOBAL STANDARD - FOOD</b>		PDCA Training Room RDT Building 23 Rotherfield Road Plumstead Cape Town RSA  <i>For details on other venues contact:                      PDCA SOLUTIONS</i>
BRC - FOOD AWARENESS TRAINING - 1 DAY	20 MARCH 5 JUNE	
BRC FOOD - INTERNAL AUDITOR - 2 DAYS	30-31 MAY	
BRC FOOD - 3 <sup>RD</sup> PARTY AUDITOR TRAINING - 4 DAYS	6-9 FEBRUARY	
<b>BRC STANDARD - PACKAGING</b>		
BRC PACKAGING - INTERNAL AUDITOR 2 DAYS	19-20 FEBRUARY	
BRC PACKAGING - AWARENESS - 1 DAY	6 JUNE	
<b>BRC STORAGE AND DISTRIBUTION</b>		
NEW course - 3 DAYS	13-15 MARCH	
<b>BRC Hazard Analysis Critical Control Point</b>		
HACCP AWARENESS - 1 DAY	4 JUNE	
<b>ISO 22000</b>		
UNDERSTANDING ISO 22000 REQUIREMENTS 2 DAYS	12-13 APRIL 20-21 June	
<b>ISO 9001:2000 (QMS)</b>		
ISO 9001:2000 INTERNAL AUDITOR - 3 DAYS	30 JANUARY - 1 FEBRUARY (rescheduled) 6-8 MARCH 9-11 MAY	
INTRODUCTION TO ISO 9001:2000 - 1 DAY	21 FEBRUARY 14 JUNE	
ISO 9001:2000 FOR TOP MANAGEMENT- 1 DAY	11 APRIL	
ISO 9001:2000 UNDERSTANDING PROCESS APPROACHM (PDCA) - 1 DAY	3 MAY	
<b>ISO 10002 QUALITY MANAGEMENT - CUSTOMER SATISFACTION</b>		
CUSTOMER SATISFACTION - Guidelines for Complaints handling - 1 DAY	22 FEBRUARY 29 MARCH 25 MAY	

[www.pdcasolutions.co.za](http://www.pdcasolutions.co.za)

For more info on courses contact **info@pdcasolutions.co.za**

**TRAINING APPLICATION FORM**

(Use one per delegate)

To: PDCA Solutions cc Fax No.: (021) 762 1998

PO Box 403

Constantia

7848

Surname and Initials: Mr/Ms/Mrs: \_\_\_\_\_

ID No: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Postal address: Physical address on-site training:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel No.: ( ) \_\_\_\_\_

Fax No.: ( ) \_\_\_\_\_

Cell No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Course Name: \_\_\_\_\_

Dates of course: \_\_\_\_\_

Payment advice: When and how? \_\_\_\_\_

Fax confirmation of payment if applicable

Account to be sent to:

Contact person & Tel No: \_\_\_\_\_

**Full course fees are payable in advance or on the first day of the course**

**Attendance is only permitted on receipt of full payment**

Please indicate your food preference: \_\_\_\_\_

(Vegetarian, Halaal or food allergies)

\_\_\_\_\_  
AUTHORIZATION SIGNATURE DATE

\_\_\_\_\_  
NAME DESIGNATION

Terms & Conditions

**Booking**

The booking form conditions a legally binding agreement. We cannot be held responsible for the non-arrival of booking information. If you have not heard from us within 7 days, please contact us.

**Payment of Fees.**

The course fee must be paid in full, prior to the start of the course. If an invoice is issued, this must be paid within 7 days of the date of the invoice, PDCA reserves the right to re-allocate the course place to another delegate if fees are not paid within the timing specified above. Fees include access to the course, delegate packs, lunch and refreshments.

Fees do not include travel cost and accommodation.

**Cancellation by Delegates.**

All cancellations of booking must be made in writing 15 working days prior to start of course. If a booking is cancelled after this time, or if the delegate fails to attend the course, no refund will be made and the full course fee remains payable.